

The Local Government Elected Members' Association (WA) Inc. (LGEMA) is committed to protecting user privacy. LGEMA understands and appreciates that visitors and users of this website are concerned about their privacy, and the confidentiality and security of any information provided.

Collection and use of your personal information

We record the personal information that you provide to us voluntarily, for example when you fill in an on-line form or contact us via email.

Generally, we will not disclose your personal information – other than to parties who have contracted with us to provide administrative services or activities on our behalf. In these cases, we require these parties to protect the privacy of your personal information as we do.

We collect only personal information where the collection of it is lawful and necessary or related to LGEMA functions. Where we collect information, we will not do so in a manner which is unfair or unreasonably intrusive. The personal information we collect will not be used or disclosed for any purpose other than the purpose for which it was collected without the consent of that person.

We record your email address as sent to us in a message. Without your consent it will only be used for the purpose for which you have provided it or added to any external mailing lists.

Collection of information on web site activity

For statistical purposes, we might collect website activity information (such as the website visitor numbers, date and time of the visits, number of pages viewed and navigation patterns) through the use of “cookies” and registered user data. This information provides us with statistics that we can use to improve our website service. Cookies allow computers to identify and interact more effectively. Most internet browsers are set up to accept cookies. If you do not wish to receive cookies, you may be able to change your browser settings to refuse all cookies or to notify you each time a cookie is sent to your computer, thus giving you the choice whether to accept or not.

We will use our best to ensure this security but as the internet is not a secure environment, if you use the internet to send us any information, including your email address, it is sent at your own risk.

Personal Information – access and accuracy

You have the right to access personal information we hold about you. You may inspect any information held by us about you, take notes about or obtain copies of the information. We may deny your request for access to personal information in some circumstances but if we do this, then we will tell you why. We may charge a fee for supplying the personal information.

It is important that the personal information we collect from you is accurate, complete and up to date. You can contact us at any time to update your personal information or tell us that the information we hold about you is inaccurate or incomplete. Wherever it is lawful, practicable and reasonable to do so, we will offer you the opportunity to deal with us anonymously.

Sensitive information

If personal information concerns particular topics, it is regarded as “sensitive information”, for example, information about your racial or ethnic origin, political opinions, religious beliefs or health. We collect, use or disclose “sensitive information” about you only where it is lawful, for example, when we have received your consent.

Contact us

If you believe that we have not protected your personal information as set out in this privacy policy, you may lodge a complaint with us by writing to: LGEMA, PO Box 284, Cottesloe, WA, 6011. All complaints will be treated confidentially.

LGEMA respects your privacy. Our privacy policy may change from time to time to keep up to date with changes in the law and technology.