



LOCAL GOVERNMENT  
ELECTED MEMBERS  
ASSOCIATION

## LGEMA LOCAL GOVERNMENT WORKSHOP FOUR



### **“What I Wish I Knew When I Became an Elected Member”**

Attendance by Invitation

**Sunday 27 June 2021**

9.30 am for 10am start – 5 pm

Tompkins Park, 642 Canning Highway, Alfred Cove, WA (Function Room)

City of Melville

Parking Access from Dunkley Avenue

#### **ELECTED MEMBERS' ROLE**

EMs “technically” are volunteers

EMs represent their community, provide community leadership, facilitate communication between community and Council, ask questions, debate and vote at Council and committee meetings, and whatever else is asked of them to which they agree: LG Act s.2.10

#### **GOVERNANCE**

“... encompasses the system by which an organisation is controlled and operates, and the mechanisms by which it, and its people, are held to account.

Ethics, risk management, compliance and administration are all elements of governance”: Governance Institute of Australia

**Sponsorship Support: City of Melville through Mayor George Gear**

**\$20 ticket: lunch, afternoon tea – gluten free options** (request on RSVP)

Payment: **LGEMA account** BSB 302162 Account 1561148

**RSVP required** [lgema@inet.net.au](mailto:lgema@inet.net.au)

**Further information:** Sandy Boulter Mobile 0427 508 582 &

<https://lgema.org/> & see LGEMA Facebook page & website [lgema.org](http://lgema.org)

**PROGRAM: SEE OVER**



## PROGRAM



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**9. 30am - 10am** – setting up, registration, networking

**10am – 10.30am**

**Open** LGEMA Chairperson Town of Cambridge Mayor Keri Shannon

**LG Players** (former LG director, former Town of Cottesloe Cr) Sandy Boulter

**10.30am – 12.30pm FINANCIAL REPORTING, CEO GOVERNANCE**

**Chair** City of Rockingham Cr Lorna Buchan CA

**10.30 am Finances**

- **Introduction** Cr Lorna Buchan
- **Depreciation Reporting** Michael Shanahan CA & Liam Prince ACCA McGrathNicol
- **“LG Financial Processes or How to Get a Play Park”** Cr Lorna Buchan

**11.30 AM – 12.30 pm CEO Governance**

- **CEO KPIs** Sandy Boulter
- **Performance Management** Heather Warner WCA Solutions – Human Resource Consultants

**12.30 pm – 2 pm** Light Lunch, networking

**2.00 PM COUNCIL PRE-MEETING AND MEETING GOVERNANCE**

**Chair:** Mayor Keri Shannon

**Probity , Meeting Procedures , Committees Reform**

**3pm – 3.30pm** Afternoon Tea

**3.30 PM LEADERSHIP**

**Chair:** Sandy Boulter

**Leadership, Decision Making**

**Close:** Keri Shannon, Lorna Buchan and Sandy Boulter

**4.30 pm** Close, networking **5pm** Drinks and Dinner available

**DATE, TIME AND VENUE DETAILS: SEE OVER**